



Mouvement International pour le Loisir Scientifique et Technique  
International Movement for Leisure Activities in Science and Technology

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# MILSET AFRICA

## Statutes



## **INTRODUCTION**

The Mouvement pour le Loisir Scientifique Et Technique (MILSET) is a non-governmental organisation registered in France under the French Law of July 1<sup>st</sup>, 1901. MILSET is divided into geographical areas, each under the responsibility of a Regional Office.

MILSET AFRICA creates a hub for support of its member organisations to empower Africa's youth through motivation, cooperation, collaboration and networking by providing member organisations with local and global opportunities to engage youth in Science, Technology, Engineering, Arts and Mathematics (STEAM).

## **PART I: GENERAL**

### **Article 1 – Legal Disposition**

These Statutes relate to the general conduct of the business of MILSET Africa, a non-governmental organisation incorporated under the laws in force in the country where the Seat is located.

In the Statutes, MILSET Africa is hereinafter referred to as “the Organisation”.

The Organisation is a youth non-governmental, non-profit and politically independent organisation, created from MILSET (Mouvement International pour le Loisir Scientifique Et Technique) member organisations having their seat in France. The concerned geographical area and the scope of the Organisation is Africa.

## **PART II: NAME, SEAT**

### **Article 2 – Name**

The name of the organisation shall be « MILSET Africa ».

### **Article 3 – Seat**

The seat shall be in Tunisia.

The seat may be moved to any other place in Africa by simple decision of the Executive Committee.

## **PARTIE III: MISSION, OBJECTIVES**

### **Article 4 – Mission**

MILSET Africa supports its member organisations to engage youth in science, technology, engineering, art and mathematics (STEAM) through cooperation, collaboration, networking, and the creation of education tool, training and exchange of knowledge and expertise.



## **Article 5 - Objectives**

- Helping member organisations create a local or national environment to motivate youth to be involved in STEAM;
- Networking on a regional and continental scale to support and represent member organisations;
- Stimulating and supporting international youth networking and cooperation through STEAM;
- Providing member organisations with global opportunities to engage youth in STEAM.

The organisation may engage itself, in Africa as well as abroad, in all activities that contribute directly or indirectly to the accomplishment of its objectives or that are related to them within the limits of what is permitted by law.

## **PART IV – OBLIGATIONS AND RIGHTS TOWARDS MILSET**

### **Article 7 – Statutes, Internal Rules, Policies, Standards**

The Organisation's Statutes and Internal Rules shall be consistent with MILSET's Statutes and Internal Rules, and shall be ratified by the MILSET Executive Committee. All modifications shall be transmitted to the MILSET Executive Committee for ratification.

The Organisation shall abide to MILSET Charter, Statutes, Internal Rules, Policies and Standards.

### **Article 8 – MILSET Name**

The Organisation shall have the right to use MILSET name and the official logo of MILSET Africa.

The Organisation shall have the right to use MILSET name for its regional programs after informing MILSET about the nature and calendars of the programmed actions and having received a written authorisation.

### **Article 9 – Management**

The Executive Committee shall send to MILSET its Annual Report of Activities, including a financial report.

The Executive Committee shall support the MILSET Treasurer in the membership fees' collection process.

## **PART V – GENERAL ASSEMBLY, EXECUTIVE COMMITTEE,**

### **Article 10 – Governing Bodies**

The Organisation's governing bodies shall be:

- General Assembly and
- Executive Committee.



## **Article 11 – General Assembly**

### **11.1 - Composition**

The General Assembly shall be composed by the member organisations that have paid the annual membership fee before the General Assembly.

### **11.2 - Meetings**

The General Assembly shall meet at least once every two (2) years.

### **11.3 - Convocation**

General Assemblies shall be convened by written notice to all Members by the President, at least sixty (60) days prior to the date of the meeting. The notice shall include the date, time and place of the meeting, the proposed agenda together with all documents related to the agenda. The documents shall be delivered by email and be uploaded on MILSET website.

### **11.4 – Rights**

The General Assembly shall have the right to:

- Approve the Statutes and Internal Rules;
- Ratify the amendments to the Statutes and Internal Rules;
- Approve and exclude members;
- Ratify the regional membership fee, if applied;
- Approve the President's Report;
- Approve the Financial Statements and the Report of Activities;
- Approve the Strategic Plan;
- Elect the Administrators of the Executive Committee;
- Dissolve the Organisation.

## **Article 12 – Extraordinary General Assembly**

### **12.1 - Convocation**

An Extraordinary General Assembly may be convened at any time by resolution of the Executive Committee or on the written request of at least thirty (30) percent of the Members. The notice shall be sent by email at least thirty (30) days before the meeting.

### **12.2 – Agenda**

Extraordinary General Assemblies shall only transact business as stated in the Notice of the Meeting.

## **Article 13 – General Assemblies - Vote and Quorum**

### **13.1 – Vote**

Only Members' legal representatives may cast a vote for the Member they represent. Decisions during Annual General Assemblies and Extraordinary General Assemblies shall be taken by a simple majority of its members present or represented.

In case of a tie, the President may exercise a casting vote.



### **13.2 – Quorum**

The quorum shall be achieved if thirty percent (30 %) of the members are present or represented with a proxy.

## **Article 14 – Executive Committee**

### **14.1 – Composition**

The Executive Committee shall consist of not less than five (5) and not more than seven (7) members elected by the General Assembly. They bear the title of Director.

Directors shall be elected for a term of two (2) years.

### **14.2 – Powers**

The Executive Committee shall be responsible of the management of the Organisation and shall report to the General Assembly. The powers of the Executive Committee shall also include:

- Review of Statutes and Internal Rules;
- Approval and review of Policies, Processes and Standards;
- Preparation and evaluation of a Strategic Plan;
- Preparation and implementation of the Annual Actions Plan;
- Monitoring the quality of the Organisation's programmes and events;
- Approval of the budget;
- Approval of the regional membership fee, if applicable;
- Collection and diffusion of information to members, as well as within MILSET;
- Publication of information in the Africa section of the MILSET website;
- Search for new members;
- Analysis of applications and Approval;
- Presentation to the General Assembly for ratification and final approval by the MILSET Executive Committee;
- Suspension of members for non-paid membership fees;
- Establishment of committees and working groups;
- Contacts with different governments;
- Research of financial partners.

### **14.3 Election of Directors**

Election of the Executive Committee's Directors shall be done by a secret ballot during the General Assembly. Members shall vote on a number of candidates less than or equal to the number of available seats of the Executive Committee.

In case of a tie, a new vote shall be carried out among the tied candidates. A candidate must receive a simple majority of the votes to be elected.

In case of a vacancy during the term, the Executive Committee may appoint a Director for the remainder of the term.



#### **14.4 – Election of Officers**

The Executive Committee's Officers shall be the:

- President
- Vice-President(s)
- General Secretary
- Treasurer

They shall be elected by the Executive Committee in a meeting following the Annual General Assembly, for a term of two (2) years.

If the position of President is filled by a member's representative from the North region, the position of Vice-president shall be filled by a representative from the sub-Saharan region, and vice versa.

In case of a vacancy during the term, the Executive Committee may appoint another Officer for the remainder of the term.

#### **14.5 – Meetings**

The Executive Committee shall meet at least twice a year. Meetings may be held by telephone conferences.

#### **14.6 – Convocation**

The Executive Committee meetings shall be called by the President or by a majority of Directors, at least thirty (30) days before the meeting.

#### **14.7 – Quorum**

Quorum of the Executive Committee shall be achieved if a simple majority of Directors is present. The Executive Committee shall take its decisions by a simple majority of its Directors present.

## **PARTIE VI - MEMBRES**

### **Article 15 – Introduction**

On behalf of MILSET, the Organisation shall have the responsibility to manage the membership in its region. This includes the recruitment, approval, suspension and exclusion of members. The approval of a new member and the exclusion of members shall be ratified by the MILSET Executive Committee.

### **Article 16 – Definition**

The Organisation has one class of membership. Members shall be non-governmental and non-profit organisations active in STEAM activities or STEAM promotion for children and youth.

National and Regional organisations are preferred as members. Local organisations shall be an exception.



### **Article 17 – Admission**

MILSET Membership Procedures are listed in its Internal Rules; they shall be applied by the Organisation. Candidatures shall be submitted to the General Secretary of the Organisation.

### **Article 18 – Rights**

Members shall have the right to:

- Participate in the Organisation's General Assemblies and in the MILSET General Assemblies;
- Participate in the Organisation's activities and in the MILSET activities;
- Pay the member rate to register a delegation in ESI or ESR;
- Propose candidates to the Executive Committee;
- Propose their candidature as host organisation for MILSET and the Organisation's events;
- Use MILSET Africa logo.

### **Article 19 – Obligations**

Members shall:

- Agree to abide by the Organisation's Statutes and Internal Rules;
- Agree to abide to the MILSET Statutes, Internal Rules, Policies and Standards;
- Pay the annual membership fee on the deadline set by MILSET.

### **Article 20 – Resignation**

Members are free to resign at any time. They present their resignation, in writing, to the Organisation's General Secretary.

## **PART VII – FINANCES**

### **Article 21 – Fiscal Year**

The fiscal year shall begin January 1 and end on December 31.

### **Article 22 - Financing**

The revenues of the Organisation include:

- Regional membership fees, if it is the case;
- Donations and legacies;
- Grants and sponsorships;
- Participation fees from the Organisation's activities.



## **PART VIII – GENERAL DISPOSITIONS**

### **Article 23 – Representation**

The Organisation is represented in justice and beyond by the President acting individually or by two administrators acting conjointly. In the range of their mandate, special delegates can also represent the organisation.

### **Article 24 – Dissolution - Liquidation**

In case of dissolution of the Organisation, the General Assembly shall appoint one or more liquidator(s), determine their attribution and indicate the way in which the net assets are to be distributed.

The destination shall concern a disinterested aim in link with the objectives of the Organisation.

### **Article 25 – Common Right**

Everything that is not foreseen in these Statutes shall be governed by applicable legislation in the head office's country.